

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.

[Link to FAQs](#)

2009

BMP 1.1 Operations Practices

Comments:

[See the complete MOU:](#) [View MOU](#)

[See the coverage requirements for this BMP:](#)

Conservation Coordinator

Conservation Coordinator Yes No

Contact Information

First Name

Last Name

Title

Phone

Email

Note that the contact information may be the same as the primary contact information at the top of the page. If this is your case, excuse the inconvenience but please enter the information again.

Water Waste Prevention

Water Agency shall do one or more of the following:

- Enact and enforce an ordinance or establish terms of service that prohibit water waste
- Enact and enforce an ordinance or establish terms of service for water efficient design in new development
- Support legislation or regulations that prohibit water waste
- Enact an ordinance or establish terms of service to facilitate implementation of water shortage response measures
- Support local ordinances that prohibit water waste
- Support local ordinances that establish permits requirements for water efficient design in new

To document this BMP, provide the following:

- A description of, or electronic link to, any ordinances or terms of service
- A description of, or electronic link to, any ordinances or requirements adopted by local jurisdictions or regulatory agencies with the water agency's service area.
- A description of any water agency efforts to cooperate with other entities in the adoption or enforcement of local requirement
- description of agency support positions with respect to adoption of legislation or regulations

You can show your documentation by providing files, links (web addresses), and/or entering a description.



File name(s): Email files to natalie@cuwcc.org

Web address(s) URL: comma-separated list

Enter a description:

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.

[Link to FAQs](#)

[See the complete MOU:](#)

[View MOU](#)

[See the coverage requirements for this BMP:](#)



Conservation Coordinator

Conservation Coordinator Yes No

Contact Information

First Name

Last Name

Title

Phone

Email

Note that the contact information may be the same as the primary contact information at the top of the page. If this is your case, excuse the inconvenience but please enter the information again.

Water Waste Prevention

Water Agency shall do one or more of the following:

- Enact and enforce an ordinance or establish terms of service that prohibit water waste
- Enact and enforce an ordinance or establish terms of service for water efficient design in new development
- Support legislation or regulations that prohibit water waste
- Enact an ordinance or establish terms of service to facilitate implementation of water shortage response measures
- Support local ordinances that prohibit water waste
- Support local ordinances that establish permits requirements for water efficient design in new

To document this BMP, provide the following:

- A description of, or electronic link to, any ordinances or terms of service
- A description of, or electronic link to, any ordinances or requirements adopted by local jurisdictions or regulatory agencies with the water agency's service area.
- A description of any water agency efforts to cooperate with other entities in the adoption or enforcement of local requirement
- description of agency support positions with respect to adoption of legislation or regulations

You can show your documentation by providing files, links (web addresses), and/or entering a description.



File name(s): Email files to natalie@cuwcc.org

Web address(s) URL: comma-separated list

Enter a description:

2010

BMP 1.1 Operations Practices

Comments:

Final Annual Water Supply Allocation Target Report

Oak Park Water Service

Fiscal Year 2010

Summary Through the Month of June

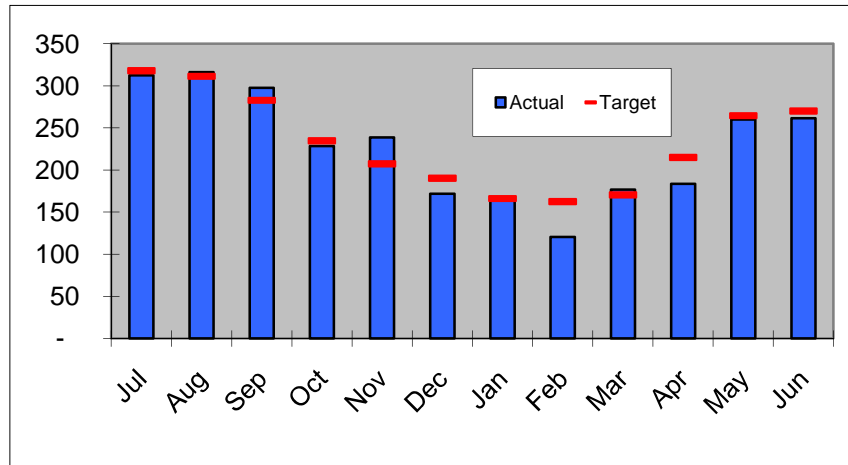
Total Water Supply Target ¹	2,793
Purchases from CMWD	2,732
Groundwater Production	0
Total Deliveries	2,732
Under (Over) Target	61
Percentage Under (Over) Target	2.2%

¹ ***Please note that the annual allocation has been adjusted to reflect actual FY 2010 groundwater production .***

Total Water Supply Target is the sum of actual groundwater production and the allocation for purchases from CMWD based on that production.

Comparison of Targets and Actual Purchases From CMWD

	Actual	Target
Jul	312	318
Aug	316	311
Sep	298	283
Oct	229	235
Nov	239	207
Dec	172	190
Jan	164	166
Feb	121	163
Mar	177	171
Apr	184	215
May	260	265
Jun	262	270
	2,732	2,793





**TRIUNFO
SANITATION
DISTRICT**

A PUBLIC AGENCY

Oak Park Water Conservation Measures

Following are the basic, permanent, community-wide water conservation and water waste reduction measures set forth in the Triunfo Sanitation District/Oak Park Water Service Water Waste Prevention Ordinance (No. TSD-66):

- **Limits on Watering Hours:** Watering or irrigation of lawn, landscape or other vegetated area with potable water is prohibited between the hours of 9:00 a.m. and 5:00 p.m. on any day except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, or for very short periods for the express purpose of adjusting or repairing an irrigation system.
- **Limits on Watering Duration:** Limit irrigation system watering to no more than 15 minutes per day per station. This does not apply to landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than 2 gallons of water per hour and weather-based controllers or stream-rotor sprinklers that meet a 70% efficiency standard.
- **No Watering During Rain Events:** Irrigation is not permitted during periods of rain nor in the 24 hours following each rain event in the Oak Park area.
- **No Excessive Water Flow or Run-Off:** Watering or irrigation of any lawn, landscape or other vegetated area in a manner that causes or allows excessive water flow or run-off onto an adjoining sidewalk, driveway, street, alley, gutter or ditch must be repaired within 5 days of observation and/or notification by the District.
- **No Washing Down Hard or Paved Surfaces:** Washing down hard or paved surfaces, including but not limited to sidewalks, walkways, driveways, parking areas, tennis courts, patios, or alleys is prohibited except when necessary to alleviate safety or sanitary hazards and only by use of a hand-held bucket or similar container, a low-volume, high-pressure cleaning machine equipped to recycle any water used or a low-volume, high-pressure water broom.
- **Obligation to Fix Leaks, Breaks, or Malfunctions:** All leaks, breaks, or other malfunctions in the water user's plumbing, distribution, or irrigation system must be remedied within 5 days of observation and/or notification by the District.
- **Re-Circulating Water Required for Water Fountains and Decorative Water Features:** Operating a water fountain or other decorative water feature that does not use re-circulating water is prohibited.
- **Limits on Washing Vehicles:** Using water to wash or clean a vehicle including but not limited to any automobile, truck, van, bus, motorcycle, boat, or trailer whether motorized or not is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device.
- **Drinking Water Served Upon Request Only:** Restaurants are prohibited from providing drinking water to any person unless expressly requested by that person.

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.

[Link to FAQs](#)

[View MOU](#)



2009 BMP 1.2 Water Loss Control

Did your agency complete a pre-screening system audit in 2009?

Yes

No

If yes, answer the following:

Determine metered sales in AF:

Definition: other accountable uses not included in metered sales, such as unbilled water use, fire suppression, etc.



Determine system verifiable uses AF:

Determine total supply into the system in AF:

Does your agency keep necessary data on file to verify the answers above?

Yes

No

Did your agency complete a full-scale system water audit during 2009?

Yes

No

Does your agency maintain in-house records of audit results or the completed AWWA worksheet for the completed audit which could be forwarded to CUWCC?

Yes

No

Did your agency operate a system leak detection program?

Yes

No

Comments:

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.

[Link to FAQs](#)

2010

BMP 1.2 Water Loss Control

[View MOU](#)



AWWA Water Audit

Agency to complete a Water Audit & Balance Using The AWWA Software Yes No
Email to natalie@cuwcc.org - Worksheets (AWWA Water Audit). Enter the name of the file below:

Water Audit Validity Score
from AWWA spreadsheet



Agency Completed Training In The AWWA Water Audit Method
Agency Completed Training In The Component Analysis Process

Yes No
Yes No



Completed/Updated the Component Analysis (at least every 4 years)?
Component Analysis Completed/Updated Date

Yes No



Water Loss Performance

Agency Repaired All Reported Leaks & Breaks To The Extent Cost Effective Yes No

Recording Keeping Requirements:

Date/Time Leak Reported	Leak Location
Type of Leaking Pipe Segment or Fitting	Leak Running Time From Report to Repair
Leak Volume Estimate	Cost of Repair

Agency Located and Repaired Unreported Leaks to the Extent Cost Effective Yes No
Type of Program Activities Used to Detect Unreported Leaks

Annual Summary Information

Complete the following table with annual summary information (required for reporting years 2-5 only)

Total Leaks Repaired	Economic Value Of Real Loss	Economic Value Of AppUYbhlLoss	Miles Of System Surveyed For Leaks	Pressure Reduction Undertaken for loss reduction	Cost Of Interventions	Water Saved (AF/Year)

Comments:

AWWA WLCC Free Water Audit Software: Reporting Worksheet

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WAS v4.2

[Back to Instructions](#)

[?](#) Click to access definition

Water Audit Report for: **Triunfo Sanitation District**

Reporting Year: **FY 2010** 7/2009 - 6/2010

Please enter data in the white cells below. Where available, metered values should be used; if metered values are unavailable please estimate a value. Indicate your confidence in the accuracy of the input data by grading each component (1-10) using the drop-down list to the left of the input cell. Hover the mouse over the cell to obtain a description of the grades

All volumes to be entered as: **ACRE-FEET PER YEAR**

WATER SUPPLIED

<< Enter grading in column 'E'

Volume from own sources:	?	n/a	0.000	acre-ft/yr
Master meter error adjustment (enter positive value):	?	7	5.000	under-registered acre-ft/yr
Water imported:	?	10	2,732.000	acre-ft/yr
Water exported:	?	n/a	0.000	acre-ft/yr
WATER SUPPLIED:			2,737.000	acre-ft/yr

AUTHORIZED CONSUMPTION

Billed metered:	?	7	2,461.000	acre-ft/yr
Billed unmetered:	?	n/a	0.000	acre-ft/yr
Unbilled metered:	?	9	4.400	acre-ft/yr
Unbilled unmetered:	?		34.213	acre-ft/yr
Default option selected for Unbilled unmetered - a grading of 5 is applied but not displayed				
AUTHORIZED CONSUMPTION:	?		2,499.613	acre-ft/yr

Click here: [?](#)
for help using option
buttons below

Pcnt: [?](#) 1.25% Value: [?](#)

Use buttons to select
percentage of water supplied
OR
value

WATER LOSSES (Water Supplied - Authorized Consumption)

237.388 acre-ft/yr

Apparent Losses

Unauthorized consumption:	?		6.843	acre-ft/yr
Default option selected for unauthorized consumption - a grading of 5 is applied but not displayed				
Customer metering inaccuracies:	?	7	24.903	acre-ft/yr
Systematic data handling errors:	?	5	2.000	acre-ft/yr
Apparent Losses:	?		33.746	

Pcnt: [?](#) 0.25% Value: [?](#)

1.00% [?](#)

Choose this option to
enter a percentage of
billed metered
consumption. This is
NOT a default value

Real Losses (Current Annual Real Losses or CARL)

Real Losses = Water Losses - Apparent Losses:	?		203.642	acre-ft/yr
WATER LOSSES:			237.388	acre-ft/yr

NON-REVENUE WATER

NON-REVENUE WATER: [?](#) 276.000 acre-ft/yr

= Total Water Loss + Unbilled Metered + Unbilled Unmetered

SYSTEM DATA

Length of mains:	?	5	46.0	miles
Number of active AND inactive service connections:	?	7	4,610	
Connection density:			100	conn./mile main
Average length of customer service line:	?	5	28.0	ft (pipe length between curbstop and customer meter or property boundary)
Average operating pressure:	?	1	80.0	psi

COST DATA

Total annual cost of operating water system:	?	9	\$4,396,418	\$/Year
Customer retail unit cost (applied to Apparent Losses):	?	7	\$2.95	\$/100 cubic feet (ccf)
Variable production cost (applied to Real Losses):	?	10	\$938.00	\$/acre-ft

PERFORMANCE INDICATORS

Financial Indicators

Non-revenue water as percent by volume of Water Supplied:	10.1%
Non-revenue water as percent by cost of operating system:	6.2%
Annual cost of Apparent Losses:	\$43,364
Annual cost of Real Losses:	\$191,016

Operational Efficiency Indicators

Apparent Losses per service connection per day:	6.53	gallons/connection/day
Real Losses per service connection per day*:	39.44	gallons/connection/day
Real Losses per length of main per day*:	N/A	
Real Losses per service connection per day per psi pressure:	0.49	gallons/connection/day/psi
? Unavoidable Annual Real Losses (UARL):	100.70	acre-feet/year
From Above, Real Losses = Current Annual Real Losses (CARL):	203.64	acre-feet/year
? Infrastructure Leakage Index (ILI) [CARL/UARL]:	2.02	

* only the most applicable of these two indicators will be calculated

WATER AUDIT DATA VALIDITY SCORE:

*** YOUR SCORE IS: 79 out of 100 ***

A weighted scale for the components of consumption and water loss is included in the calculation of the Water Audit Data Validity Score

PRIORITY AREAS FOR ATTENTION:

Based on the information provided, audit accuracy can be improved by addressing the following components:

1: Master meter error adjustment

2: Billed metered

3: Unauthorized consumption

[For more information, click here to see the Grading Matrix worksheet](#)

The fields in red are required.

Agency name:Reporting unit name (District name)Reporting unit number:

Primary contact:First name:Last name:Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.



BMP 1.3 Metering with Commodity

[Link to FAQs](#)

See the complete MOU: [View MOU](#)

See the coverage requirements for this BMP:

Implementation

Does your agency have any unmetered service connections?	Yes	No
If YES, has your agency completed a meter retrofit plan?	Yes	No
Enter the number of previously unmetered accounts fitted with meters during reporting year:		
Are all new service connections being metered?	Yes	No
Are all new service connections being billed volumetrically?	Yes	No
Has your agency completed and submitted electronically to the Council a written plan, policy or program to test, repair and replace meters?	Yes	No

Please Fill Out The Following Matrix

Account Type	# Metered Accounts	# Metered Accounts Read	# Metered Accounts Billed by Volume	Billing Frequency Per Year	# of estimated bills/yr
--------------	--------------------	-------------------------	-------------------------------------	----------------------------	-------------------------

Number of CII Accounts with Mixed-use Meters

Number of CII Accounts with Mixed-use Meters Retrofitted with Dedicated Irrigation Meters during Reporting Period

Feasibility Study

Has your agency conducted a feasibility study to assess the merits of a program to provide incentives to switch mixed-use accounts to dedicated landscape meters?	Yes	No
---	-----	----

If YES, please fill in the following information:

A. When was the Feasibility Study conducted

B. Email or provide a link to the feasibility study (or description of):

File name(s): Email files to natalie@cuwcc.org

Web address(s) URL: comma-separated list

General Comments about BMP 1.3:

The fields in red are required.

Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.



BMP 1.3 Metering with Commodity 2010

[Link to FAQs](#)

See the complete MOU: [View MOU](#)

See the coverage requirements for this BMP:

Implementation

Does your agency have any unmetered service connections? Yes No

If YES, has your agency completed a meter retrofit plan? Yes No

Enter the number of previously unmetered accounts fitted with meters during reporting year:

Are all new service connections being metered? Yes No

Are all new service connections being billed volumetrically? Yes No

Has your agency completed and submitted electronically to the Council a written plan, policy or program to test, repair and replace meters? Yes No

Please Fill Out The Following Matrix

Account Type	# Metered Accounts	# Metered Accounts Read	# Metered Accounts Billed by Volume	Billing Frequency Per Year	# of estimated bills/yr
--------------	--------------------	-------------------------	-------------------------------------	----------------------------	-------------------------

Number of CII Accounts with Mixed-use Meters

Number of CII Accounts with Mixed-use Meters Retrofitted with Dedicated Irrigation Meters during Reporting Period

Feasibility Study

Has your agency conducted a feasibility study to assess the merits of a program to provide incentives to switch mixed-use accounts to dedicated landscape meters? Yes No

If YES, please fill in the following information:

A. When was the Feasibility Study conducted

B. Describe, upload or provide an electronic link to the Feasibility Study Upload File

File name(s): Email files to natalie@cuwcc.org

Web address(s) URL: comma-separated list

Comments:

The fields in red are required.

Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

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Email:

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2009

[Link to FAQs](#)

[View MOU](#)

BMP 1.4 Retail Conservation Pricing

If you are reporting more rate structures than this form allows, add the structures to a spreadsheet and send the file to natalie@cuwcc.org.

Implementation (Water Rate Structure)

Enter the Water Rate Structures that are assigned to the majority of your customers, by customer class

Rate Structure	Customer Class	Total Revenue	Commodity Charges	Total Revenue Customer Meter/Service (Fixed Charges)

Implementation Option (Conservation Pricing Option)

Use Annual Revenue As Reported
Use Canadian Water & Wastewater Association Rate Design Model

If CWWA is select, enter the file name and email the spreadsheet to natalie@cuwcc.org

Retail Waste Water (Sewer) Rate Structure by Customer Class

Agency Provide Sewer Service

Yes No

Select the Retail Waste Water(Sewer) Rate Structure assigned to the majority of your customers within a specific customer class.

Rate Structure	Customer Class	Total Revenue	Commodity Charges	Total Revenue Customer Meter/Service (Fixed Charges)

Comments:

The fields in red are required.

Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.



2010

[Link to FAQs](#)

[View MOU](#)

BMP 1.4 Retail Conservation Pricing

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Enter the Water Rate Structures that are assigned to the majority of your customers, by customer class

Rate Structure	Customer Class	Total Revenue	Commodity Charges	Total Revenue Customer Meter/Service (Fixed Charges)

Implementation Option (Conservation Pricing Option)

Use Annual Revenue As Reported
Use Canadian Water & Wastewater Association Rate Design Model

If CWWA is select, enter the file name and email the spreadsheet to natalie@cuwcc.org

Retail Waste Water (Sewer) Rate Structure by Customer Class

Agency Provide Sewer Service

Yes No

Select the Retail Waste Water(Sewer) Rate Structure assigned to the majority of your customers within a specific customer class.

Rate Structure	Customer Class	Total Revenue	Commodity Charges	Total Revenue Customer Meter/Service (Fixed Charges)

Comments:

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

Click here to open a table that displays your agency name reporting unit name and reporting unit number. Please ensure that you enter the correct information.

[Link to FAQs](#)

[View MOU](#)

2009

BMP 2.1 Public Outreach - Retail Reporting

Is a Wholesale Agency Performing Public Outreach?

Are there one or more wholesale agencies performing public outreach which can be counted to help your agency comply with the BMP?

Yes No

Enter the name(s) of the wholesale agency (comma delimited)

Is your agency performing public outreach?

Report a minimum of 4 water conservation related contacts your agency had with the public during the year.

Public Information Programs List

Did at least one contact take place during each quarter of the reporting year?

Number of Public Contacts		Public Information Programs	

Contact with the Media

Are there one or more wholesale agencies performing media outreach which can be counted to help your agency comply with the BMP?

Yes No

Enter the name(s) of the wholesale agency (comma delimited)

OR Retail Agency (Contacts with the Media)

Did at least one contact take place during each quarter of the reporting year?

Media Contacts List

Number of Media Contacts	Did at least one contact take place during each quarter of the reporting year?	Media Contact Types	

Is a Wholesale Agency Performing Website Updates?

Did one or more CUWCC wholesale agencies agree to assume your agency's responsibility for meeting the requirements of and for CUWCC reporting of this BMP? Yes No

Enter the name(s) of the wholesale agency (comma delimited)

Is Your Agency Performing Website Updates?

Enter your agency's URL (website address):

Describe a minimum of four water conservation related updates to your agency's website that took place during the year:

Did at least one Website Update take place during each quarter of the reporting year? Yes No

Public Outreach Annual Budget

Enter budget for public outreach programs. You may enter total budget in a single line or brake the budget into discrete categories by entering many rows. Please indicate if personnel costs are included in the entry.

Category	Amount		Personnel Costs Included? If yes, check the box.	Comments	

Comments:

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

Click here to open a table that displays your agency name reporting unit name and reporting unit number. Please ensure that you enter the correct information.

[Link to FAQs](#)

2009

BMP 2.1 Public Outreach Cont'd

[View MOU](#)

Public Outreach Expenses

Enter expenses for public outreach programs. Please include the same kind of expenses you included in the question related to your budget (Section 2.1.7, above). For example, if you included personnel costs in the budget entered above, be sure to include them here as well.

Expense Category	Expense Amount	Personnel Costs Included?	
If yes, check the check box.			

Additional Public Information Program

Please report additional public information contacts. List these additional contacts in order of how your agency views their importance / effectiveness with respect to conserving water, with the most important/ effective listed first (where 1 = most important).

Were there additional Public Outreach efforts? Yes No

Public Outreach Additional Information

Public Information Programs	Importance	

Social Marketing Programs

Branding

Does your agency have a water conservation "brand," "theme" or mascot? Yes No

Describe the brand, theme or mascot.

Market Research

Have you sponsored or participated in market research to refine your message? Yes No

Market Research Topic

Brand Message

Brand Mission Statement

Community Committees

Do you have a community conservation committee? Yes No

Enter the names of the community committees:

Training

Training Type	# of Trainings	# of Attendees	Description of Other	

Social Marketing Expenditures

Public Outreach Social Marketing Expenses

Expense Category	Expense Amount	Description	

Partnering Programs - Partners

- NameType of Program
- CLCA?
- Green Building Programs?
- Master Gardeners?
- Cooperative Extension?
- Local Colleges?
- Other

Retail and wholesale outlet; name(s) and type(s) of programs:

Partnering Programs - Newsletters

Number of newsletters per year

Number of customers per year

Partnering with Other Utilities

Describe other utilities your agency partners with, including electrical utilities

Conservation Gardens

Describe water conservation gardens at your agency or other high traffic areas or new

Landscape contests or awards

Describe water wise landscape contest or awards program conducted by your agency

Comments:

The fields in red are required.

Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

Click here to open a table that displays your agency name reporting unit name and reporting unit number. Please ensure that you enter the correct information.



[Link to FAQs](#)

[View MOU](#)

2010

BMP 2.1 Public Outreach - Retail Reporting

Is a Wholesale Agency Performing Public Outreach?

Are there one or more wholesale agencies performing public outreach which can be counted to help your agency comply with the BMP?

Yes No

Enter the name(s) of the wholesale agency (comma delimited)

Is your agency performing public outreach?

Report a minimum of 4 water conservation related contacts your agency had with the public during the year.

Public Information Programs List

Did at least one contact take place during each quarter of the reporting year?

Number of Public Contacts		Public Information Programs	

Contact with the Media

Are there one or more wholesale agencies performing media outreach which can be counted to help your agency comply with the BMP?

Yes No

Enter the name(s) of the wholesale agency (comma delimited)

OR Retail Agency (Contacts with the Media)

Did at least one contact take place during each quarter of the reporting year?

Media Contacts List

Number of Media Contacts	Did at least one contact take place during each quarter of the reporting year?	Media Contact Types	

Is a Wholesale Agency Performing Website Updates?

Did one or more CUWCC wholesale agencies agree to assume your agency's responsibility for meeting the requirements of and for CUWCC reporting of this BMP? Yes No

Enter the name(s) of the wholesale agency (comma delimited)

Is Your Agency Performing Website Updates?

Enter your agency's URL (website address):

Describe a minimum of four water conservation related updates to your agency's website that took place during the year:

Did at least one Website Update take place during each quarter of the reporting year? Yes No

Public Outreach Annual Budget

Enter budget for public outreach programs. You may enter total budget in a single line or brake the budget into discrete categories by entering many rows. Please indicate if personnel costs are included in the entry.

Category	Amount		Personnel Costs Included? If yes, check the box.	Comments	

Comments:

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

Click here to open a table that displays your agency name reporting unit name and reporting unit number. Please ensure that you enter the correct information.

[Link to FAQs](#)

[View MOU](#)

2010

BMP 2.1 Public Outreach Cont'd

Public Outreach Expenses

Enter expenses for public outreach programs. Please include the same kind of expenses you included in the question related to your budget (Section 2.1.7, above). For example, if you included personnel costs in the budget entered above, be sure to include them here as well.

Expense Category	Expense Amount	Personnel Costs Included?	
If yes, check the check box.			

Additional Public Information Program

Please report additional public information contacts. List these additional contacts in order of how your agency views their importance / effectiveness with respect to conserving water, with the most important/ effective listed first (where 1 = most important).

Were there additional Public Outreach efforts? Yes No

Public Outreach Additional Information

Public Information Programs	Importance	

Social Marketing Programs

Branding

Does your agency have a water conservation "brand," "theme" or mascot? Yes No

Describe the brand, theme or mascot.

Market Research

Have you sponsored or participated in market research to refine your message? Yes No

Market Research Topic

Brand Message

Brand Mission Statement

Community Committees

Do you have a community conservation committee? Yes No

Enter the names of the community committees:

Training

Training Type	# of Trainings	# of Attendees	Description of Other	

Social Marketing Expenditures

Public Outreach Social Marketing Expenses

Expense Category	Expense Amount	Description	

Partnering Programs - Partners

- NameType of Program
- CLCA?
- Green Building Programs?
- Master Gardeners?
- Cooperative Extension?
- Local Colleges?
- Other

Retail and wholesale outlet; name(s) and type(s) of programs:

Partnering Programs - Newsletters

Number of newsletters per year

Number of customers per year

Partnering with Other Utilities

Describe other utilities your agency partners with, including electrical utilities

Conservation Gardens

Describe water conservation gardens at your agency or other high traffic areas or new

Landscape contests or awards

Describe water wise landscape contest or awards program conducted by your agency

Comments:

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

Click here to open a table that displays your agency name reporting unit name and reporting unit number. Please ensure that you enter the correct information.

2009

BMP 2.2 School Education Programs, Retail Agencies

School Programs

[Link to FAQs](#)

[View MOU](#)

Is a wholesale agency implementing school programs which can be counted to help your agency comply with this BMP?

Yes No

Enter retailer names, separated by commas:

Materials meet state education framework requirements?

Description of Materials

Materials distributed to K-6 Students?

Description of materials distributed to K-6 Students

Number of students reached

Materials distributed to 7-12 Students?

Description of materials distributed to 7-12 Students

Number of Distribution

Annual budget for school education program

Description of all other water supplier education programs

School Program Activities

Classroom presentations:

Number of presentations

Number of attendees

Large group assemblies:

Number of presentations

Number of attendees

Children’s water festivals or other events:

Number of presentations

Number of attendees

Cooperative efforts with existing science/water education programs (various workshops, science fair awards or judging) and follow-up:

Number of presentations

Number of attendees

Other methods of disseminating information (i.e. themed age-appropriate classroom loaner kits):

Description

Number distributed

Staffing children's booths at events & festivals:

Number of booths

Number of attendees

Water conservation contests such as poster and photo:

Description

Number distributed

Offer monetary awards/funding or scholarships to students:

Number Offered

Total Funding

Teacher training workshops:

Number of presentations

Number of attendees

Fund and/or staff student field trips to treatment facilities, recycling facilities, water conservation gardens, etc.:

Number of tours or field trips

Number of participants

College internships in water conservation offered:

Number of internships

Total funding

Career fairs/workshops:

Number of presentations

Number of attendees

Additional program(s) supported by agency but not mentioned above:

Description

Number of events (if applicable)

Number of participants

Total reporting period budget expenditures for school education programs (include all agency costs):

Comments

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

Click here to open a table that displays your agency name reporting unit name and reporting unit number. Please ensure that you enter the correct information.

2010

BMP 2.2 School Education Programs, Retail Agencies

School Programs

[Link to FAQs](#)

[View MOU](#)

Is a wholesale agency implementing school programs which can be counted to help your agency comply with this BMP?

Yes No

Enter Wholesaler Names, separated by commas:

Materials meet state education framework requirements?

Description of Materials

Materials distributed to K-6 Students?

Description of materials distributed to K-6 Students

Number of students reached

Materials distributed to 7-12 Students?

Description of materials distributed to 7-12 Students

Number of Distribution

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Number of presentations

Number of attendees

Additional program(s) supported by agency but not mentioned above:

Description

Number of events (if applicable)

Number of participants

Total reporting period budget expenditures for school education programs (include all agency costs):

Comments

The fields in red are required.



Agency name:

Reporting unit name
(District name)

Reporting unit number:

Primary contact:

First name:

Last name:

Email:

You must enter the reporting unit number that we have on record for your agency. Click here to open a table to obtain this number.

Base Year Data

[Link to FAQs](#)

Reporting Unit **Base Year**

What is your reporting period?

Base Year

BMP 1.3 Metering

Number of unmetered accounts in Base Year

BMP 3.1 & BMP 3.2 & BMP 3.3 Residential Programs

Number of Single Family Customers in Base Year

Number of Multi Family Units in Base Year

BMP 3.4 WaterSense Specification (WSS) Toilets

Number of Single Family Housing Units constructed prior to 1992

Number of Multi Family Units prior to 1992

Average number of toilets per single family household

Average number of toilets per multi family household

Five year average resale rate of single family households

Five-year average resale rate of multi family households

Average number of persons per single family household

Average number of persons per multi family household

BMP 4.0 & BMP 5.0 CII & Landscape

Total water use (in Acre Feet) by CII accounts

Number of accounts with dedicated irrigation meters

Number of CII accounts without meters or with Mixed Use Meters

Number of CII accounts

Comments: